

Association for Manufacturing Excellence
Volunteer Job Description

Title: Director At Large – National Board of Directors

As a member of the National Board of Directors, incumbent utilizes experience to provide insight and recommendations for the overall growth and sustainability of AME.

Here's what you'll do:

- Attend and participate as a voting member in National Board of Directors meetings
- Contribute and make recommendations on AME operations, performance results and strategies
- Support and promote AME offerings
- Serve on other Board of Directors sub-teams as directed by the chair
- Participate in developing the strategic direction and guidance aspect of the annual strategic planning process

Here are some more specific things you'll do:

- Keep abreast of the association's financial performance through monthly and quarterly comparatives
- Participate in strategy sessions to develop the association's long-term direction
- Be knowledgeable of competitive offerings in the continuous improvement arena
- Attend AME's annual International Conference

Impact

- You will help improve AME's relevance and sustainability
- You will interact and positively affect other volunteers and members
- You will help to develop clear objectives and direction for the association

Good Stuff

- You will be empowered and expected to bring your best ideas to AME, and to offer feedback and constructive critique
- You will join a dynamic and collaborative team of exceptional professionals
- You will be supported in this role by AME staff and other volunteers
- You will grow your network of continuous improvement professionals

We're Looking for Someone Who Is...

- Passionate about helping AME grow
- Committed to AME's mission to inspire a commitment to enterprise excellence through experiential learning by bringing people together to share, learn and grow
- An experienced team leader and a respectful, engaged contributor to a dynamic, multi-faceted team
- A strategic thinker who is able to prioritize among competing needs

You Will Thrive In This Role If...

- You are inspired by AME's mission and values and the idea of continuous improvement
You have your company's support to spend occasional time during the workweek on this role
- You have a willingness to learn from and collaborate with colleagues as you do transformative work
- You know how to give and receive feedback
- You are creative and willing to try new strategies that serve our mission and key objectives
- You're a person who gets the job done

Other Key Information

- We will pay you \$0
- You will be expected to attend approximately 4 virtual Board of Directors meetings each year
- The expectation is that you will commit to serving in this role for a full two-year term with the possibility of serving two consecutive terms or three non-consecutive terms
- This role may be based anywhere in North America

Expertise

- Good understanding of sound business practices
- Ability to contribute in the development of strategic direction in a dynamic environment
- Experienced in continuous improvement tools and people-centric leadership